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CUMANN RINCE DEA MHEASA
ADJUDICATOR'S DIPLOMA (ADCRG EXAM)
APPLICATION FORM

PART (A)
PERSONAL DETAILS

NAME	
ADDRESS	
CONTACT PHONE NO.	
EMAIL ADDRESS	
DATE OF BIRTH (DD/MM/YY)	

Have you previously attempted this examination?
If "YES" – Please state the section(s) being retaken

YES/NO

If a candidate is pregnant or suffers from a serious illness they need to complete the box below stating the nature of the illness

(Section D of the form must also be completed)

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Please note that all information supplied is treated with the strictest confidentiality.

PART (B)
CANDIDATE DECLARATION

1. I hereby apply for acceptance by Cumann Rince Dea Mheasa as a candidate for the Adjudicator's Diploma (ADCRG Exam)
2. I have carefully read and understand the examination regulations and syllabus. I agree to abide by all regulations.
3. All information given by me is correct.
4. In the event of my being successful in the examination I will comply in full with the rules and regulations of Cumann Rince Dea Mheasa.
5. I enclose a copy of my birth cert/passport and a recent photograph of myself (which I have signed on the back).
6. I have enclosed evidence of successfully passing The TCRG examination as set out by Cumann Rince Dea Mheasa or an acceptable equivalent qualification.
7. I also enclose the examination fee of €_____.
8. I understand that I am taking the examination at my own risk.
9. I understand that if I am pregnant or suffer from a serious illness that I must complete the Medical Section (D) of the application form and that if I fail to do so and this omission later becomes known I may be disqualified from taking any examinations set out by Cumann Rince Dea Mheasa in the future.
10. I have given a summary of my teaching career in Section E.

Candidates Signature: _____

Date: _____

PART (C)

APPROVAL BY REGISTERED ADJUDICATOR

I know candidate _____ to be a person of standing and a suitable person to adjudicate at Irish Dancing Feiseanna. I am satisfied that he/she can perform all sections of the examination to an adequate standard of competency. I know of no reason he/she should not be acceptable as an examination candidate.

NAME (Block Capitals): _____

ADDRESS: _____

CONTACT NO: _____

I am currently a registered adjudicator with Cumann Rince Dea Mheasa.

Signature: _____

Date: _____

SECTION (D)

MEDICAL CERT (To be completed by a Medical Doctor)

The applicant _____ suffers from/has the condition

_____.

He/she has explained to me what the ADCRG Examination entails. I am satisfied that the candidate is well enough to take the examination.

Doctors Signature: _____

Date: _____

Doctors Stamp Here

PART (E)
SUMMARY OF TEACHING CAREER

OFFICE USE ONLY

Name of Applicant: _____

Date Received: _____

Photo Enclosed: _____

Fee Enclosed: _____

Receipt No: _____

Entry Requirements

The examination is open to all persons 30 years of age and over in the year that the examination is being held. The candidate must be acceptable to Cumann Rince Dea Mheasa and be recommended by a registered adjudicator of Cumann Rince Dea Mheasa. The candidate must be suitably qualified to take the examination. The candidate must be a qualified Irish Dancing Teacher on the date the examination is being held. Applications received after the closing date will not be accepted. Candidates who miss the closing date must wait until the next round of examinations to re-apply.

Competency & Suitability

Candidates must supply with their application form a recommendation from any registered adjudicator of Cumann Rince Dea Mheasa testifying they know the candidate and that they can perform all sections of the examination. Candidates must also supply with their application form evidence that they have successfully taken and passed the TCRG examination as set out by Cumann Rince Dea Mheasa or an acceptable equivalent qualification.

Dates of Examination

The examination will be held in Ireland. The dates will be set out by the Examination Authority and will be announced at the AGM. Once a date has been set for the examination it will not be changed to accommodate anybody.

Application and Fees

Application forms and fees are to be sent to the Examination Authority. All applications are to be received by the closing date. (The closing date will be 1 month prior to the examination being held). Applications received after the closing date will be refused. Candidates should ensure that their application form is fully completed and signed by both himself or herself and a registered adjudicator of Cumann Rince dea Mheasa before submission. Certificates from the TCRG examination must accompany the application form. Fees can be paid by cheque, postal order or bank draft. All fees are to be paid in Euro and made out to Cumann Rince Dea Mheasa. Candidate's names and addresses must be written on the back of the cheque. The full fee for the examination must be paid when the application form is being submitted.

Withdrawals and Forfeiture of Fees

Candidates who fail to attend an examination will forfeit their fee. Failure to attend an examination may result in a candidate being disqualified from taking an examination for a period of 2 years.

Sections of Examination

The examination will consist of 5 sections as detailed below:

- (a) Practical Examination of Adjudication
- (b) Written Music Paper
- (c) Written Maths Paper
- (d) Written Céilí Paper
- (e) Candidate Interview

Repeat Examinations

Candidates who fail to reach the 80% pass mark in any section must repeat that section. If a candidate fails to reach the pass mark again they will be required to retake the full examination. Candidates who fail to reach 50% in any section must retake the full examination. Six (6) months must elapse before a candidate can retake any section of the examination to allow ample time to prepare properly.

Regulations

Applications must be accompanied by:

- (a) A passport sized photograph
- (b) A photocopy of candidate's birth cert or passport
- (c) Recommendation from a registered adjudicator of Cumannrince Dea Mheasa
- (d) Evidence that candidates have taken and passed the TCRG examination as set out by Cumann Rince Dea Mheasa or an acceptable equivalent qualification.

Candidates take the examination at their own risk. Candidates who are pregnant or suffer from a serious illness must indicate so in the medical section of the application form. Where a candidate is pregnant or suffers from a serious illness, a medical cert will have to be provided on the day of the examination, stating that the candidate is physically fit to take the examination. All medical certificates must be signed and stamped by a doctor no longer than 1 week prior to the examination being held. Failure to disclose pregnancy or a serious illness may, if it later becomes known, result in a candidate being disqualified from taking any examinations set out by Cumann Rince dea Mheasa in the future.

Maths Exam

Candidates are permitted to bring a calculator into the examination hall (Cumann Rince Dea Mheasa will not provide calculators for candidates). Candidates are not permitted use to the calculator function on their mobile/cell phones.

Written Music & Céilí Papers

Candidates are not permitted to have on their desks papers, notebooks, or books other than those supplied by the Examination Authority. Contact between candidates is not permitted once the examination has begun. Any rough work, diagrams or rough answers must be handed up to the examiners. Candidates may not leave the room. If they need to use the restrooms they must first seek permission from the examiners on duty. Examination supervisors may immediately disqualify any candidate guilty of breaking the rules.

All information submitted on the application form is treated with strict confidentiality. Applications must be on the official application form. Any applications not on the official application form will not be considered.

Results

The pass mark for each section is 80%. Candidates who fail to reach the 80% pass mark in any section must repeat that section. If a candidate fails to reach the pass mark again they will be required to retake the full examination. Candidates who fail to reach 50% in any

section must retake the full examination. If a candidate has failed any section of the examination they will receive a letter from the Examination Authority setting out the reasons they have failed to pass a section.

The decision of the Examination Authority is final.

Qualifying Mark:

80% - 89% Pass

90% - 94% Merit

95% - 100% Distinction

Examination sections in Detail

(A) Practical Examination of Adjudication

Candidates will be required to adjudicate a number of competitions in various grades which include solo and céilí dancing. Candidates will be required to adjudicate Open Championships. Candidates will be asked to rank dancers/teams in descending order starting with 1st place.

(B) Written Music Paper

In the Open Championship candidate's must identify the set dance tune by name. Candidates are required to note on a separate sheet the number of each dancer, the set dance they performed and the corresponding timing of the set dance.

(C) Written Maths Paper

Candidates are required to add marks and place competitors in order based on marks. Candidates must also use the official points system to determine the overall result. Candidates are permitted to use calculators. Cumann Rince Dea Mheasa will not provide calculators for candidates). Candidates are not permitted to use the calculator function on their mobile/cell phones. Candidates will be required to add, place and allocate points for 2 maths sheets along with the marks from the Open Championship they adjudicated earlier that day. The time for the Maths paper is 30 minutes.

(D) Written Céilí Paper

The paper will be set in English. Questions will be set on céilí dances taken from the book *Ár Rincí Céilí*. The marks for each question may vary. The time for the céilí paper is 2 hours.

(E) Candidate Interview

A panel of examiners will privately interview each candidate. Candidates mark sheets will be returned to them prior to the interview so that they may refresh their memories on the competitions they adjudicated. Candidates will be supervised at this stage to ensure that no alterations are made to results. Candidates found guilty of altering their sheets will automatically be disqualified and may be disqualified from retaking the examination at a future date. Examiners have the right to question a candidate about the results that they have submitted. If questioned the candidate must explain their reason for the order of their placings.

